

# Graduate Services/Telephone Numbers

---

The College Bookstore is located on the first floor of the Kelly Commons Building. Textbooks and auxiliary materials may be obtained there.

Health Services is located on the first floor of Alumni Hall. A full-time Nurse Practitioner and part-time college Physicians are available to address student health concerns.

An Accidents and Sickness Insurance Plan is available to students of Manhattan College. Students from foreign countries are especially urged to participate in this plan. Information is available at the office of the Vice President of Finance, 3rd floor of Memorial Hall.

Available to students is the Center for Career Development; personnel will assist students seeking employment. The office is on the third floor of Thomas Hall.

Manhattan College has a Counseling Center located on the fifth floor of Miguel Hall. Registered Manhattan College students may avail themselves of the services offered by the Center academic and psychological counseling, consultation and referral.

Parking permits may be obtained from the Director of Public Safety whose office is on the first floor of Jasper Hall.

The Campus Ministry has an office on the second floor of Miguel Hall and Kelly Commons, Room 2.03 All Manhattan College students may receive religious counseling through the Campus Ministry.

The International Student Advisor is available for all non-academic advice and has an office In the rear of the Multicultural Center on the third floor of the Kelly Student Commons.

## Library

The Mary Alice & Tom O'Malley Library supports the work of faculty and students through its collections, facilities, and services. Reference librarians are available to help with students' academic work, and the librarians teach information literacy and advanced research classes to students in all subject areas.

The library is open 24 hours a day during the academic year. The collection of 450,000 books and 185,000 periodicals includes nearly all the scholarly journals published by Elsevier, Springer, and Sage, three of the largest academic publishers worldwide. Books and media are listed in the JASPERcat online catalog. Through the Library website, students on or off campus can access JASPERcat and more than 200 databases that provide access to journals, books and reference materials.

Students and faculty of Manhattan College can also use libraries throughout New York City and Westchester County through the on-site arrangements established by WALDO and METRO, our local library networks. Books and articles from libraries worldwide are available through our interlibrary loan service.

O'Malley Library has three computer labs with more than 100 computer workstations as well as conference rooms and a wide range of areas for individual and group study. An Internet Cafe is located outside the main library entrance.

The Library maintains the Manhattan College Archives as well as the De La Salle Christian Brothers Archives of the New York and Long Island-New England Districts, the District of Eastern North America, the Midwest District, the Christian Brothers Conference, and the Lasallian Research Collection.

For more information about library hours and services, please call (718) 862-7166.

## Computer Facilities

A wide variety of computing resources are available to Manhattan College students, faculty, and staff via JasperNet, the college's campus-wide network. JasperNet deploys wired and wireless computing and information services to campus laboratories, classrooms, and offices, as well as to student residence halls. Twelve computer laboratories are located on the Manhattan College campus in the Research and Learning Center, De La Salle Hall, Miguel Hall and O'Malley Library. These laboratories serve all schools of the College. They support approximately 450 computers running Microsoft Windows 10 and Linux Mint.

All campus locations are connected via a multi-gigabit backbone network. JasperNet provides many network based applications and services including online courses and web based storage as well as E-mail, Internet and World Wide Web access via TCP/IP, and laser printing in the laboratories. A wide range of software is available including math and statistical packages (Maple, MathCad, MatLab, SPSS, Excel), compilers (C++, Visual Basic, Visual J++), databases (Access, SQL), word processors (MS Word), presentation graphics (PowerPoint), multimedia authoring (Macromedia Director), as well as department-specific applications (E.g. I-DEAS, AutoCad, FLUENT). JasperNet provides full ethernet connectivity to students in all of the College's residence halls. Students living in these networked buildings can connect their own networkable desktop or notebook computer directly to JasperNet.

A dedicated Web Server for the College – <http://manhattan.edu> – is maintained by the Information Technology Services Department and supports over fifteen thousand pages of information including online catalogs, handbooks, and policies. Some faculty members maintain web pages for their courses on the server supported by a separate file server to facilitate the posting of online courseware. The Information Technology Services Department also provides on-line support, documentation, and other services via their web site: <https://manhattan.edu/its> (<http://manhattan.edu/its>).

Laptop computers with projection capabilities are used by instructors for demonstrations purposes in classrooms throughout the campus which are linked to JasperNet.

## Computer Laboratory Hours:

### Research & Learning Center

Day	Time
Monday-Friday	8:00am - 10:30pm

Weekends	10:00am - 5:30pm
----------	------------------

## De La Salle CIS Lab

Day	Time
Monday-Friday	8:00 am - 10:00 pm

## O'Malley Library Computing Labs

Day	Time
Sunday-Saturday	24/7

## Public Safety

The Public Safety Department is charged with the responsibility of enforcing all College security regulations, and overseeing the College's risk management policies, including the supervision of all campus parking facilities. There are 50 officers and supervisors who conduct foot and vehicle patrols of the campus 24 hours a day. Being a component of the Student Life Division, the Public Safety Department actively supports the stated mission of the College and accepts its responsibility to employ security measures to ensure that our students enjoy their years at Manhattan in safety and well being.

Current Education Law 6450 crime reporting and statistics are as follows:

## 2016

### Primary Crimes:

OFFENSE	On Campus	Residence Halls	Public Property	Unfounded
Murder/ Non-Negligent Manslaughter	0	0	0	0
Negligent Manslaughter	0	0	0	0
Rape	4	4	0	0
Fondling	0	0	0	0
Statutory Rape	0	0	0	0
Incest	0	0	0	0
Robbery	0	0	2	0
Aggravated Assault	0	0	0	0
Burglary	3	3	0	0
Motor Vehicle Theft	0	0	2	0
Arson	0	0	0	0

**Arrests:**

<b>Offense</b>	<b>On Campus</b>	<b>Residence Halls</b>	<b>Public Property</b>	<b>Unfounded</b>
Weapon Possession	0	0	0	0
Drug Abuse Violations	1	1	4	0
Liquor Law Violations	0	0	6	0

**Disciplinary Actions/Referrals:**

<b>Offense</b>	<b>On Campus</b>	<b>Residence Halls</b>	<b>Public Property</b>	<b>Unfounded</b>
Weapon Possession	1	1	0	0
Drug Abuse Violations	143	139	0	0
Liquor Law Violations	297	295	1	0

**Offense (VAWA)\*\*:**

<b>Offense</b>	<b>On Campus</b>	<b>Residence Halls</b>	<b>Public Property</b>	<b>Unfounded</b>
Domestic Violence	0	0	0	0
Dating Violence	1	1	0	0
Stalking	4	4	0	0

**There were no hate crimes reported for 2016.**

**2015**

**Primary Crimes:**

<b>OFFENSE</b>	<b>On Campus</b>	<b>Residence Halls</b>	<b>Public Property</b>	<b>Unfounded</b>
Murder/ Non-Negligent Manslaughter	0	0	0	0
Negligent Manslaughter	0	0	0	0
Rape	3	3	0	0
Fondling	2	1	0	0
Statutory Rape	0	0	0	0
Incest	0	0	0	0
Robbery	1	0	1	0
Aggravated Assault	0	0	0	0
Burglary	4	4	0	0

Motor Vehicle Theft	0	0	2	0
Arson	0	0	0	0

**Arrests:**

<b>Offense</b>	<b>On Campus</b>	<b>Residence Halls</b>	<b>Public Property</b>	<b>Unfounded</b>
Weapon Possession	0	0	0	0
Drug Abuse Violations	2	1	1	0
Liquor Law Violations	0	0	0	0

**Disciplinary Actions/Referrals:**

<b>Offense</b>	<b>On Campus</b>	<b>Residence Halls</b>	<b>Public Property</b>	<b>Unfounded</b>
Weapon Possession	1	1	0	0
Drug Abuse Violations	66	62	0	0
Liquor Law Violations	163	161	0	0

**Offense (VAWA)\*\*:**

<b>Offense</b>	<b>On Campus</b>	<b>Residence Halls</b>	<b>Public Property</b>	<b>Unfounded</b>
Domestic Violence	0	0	0	0
Dating Violence	1	1	0	0
Stalking	1	1	0	0

**There were no hate crimes reported for 2015.**

**2014****Primary Crimes:**

<b>OFFENSE</b>	<b>On Campus</b>	<b>Residence Halls</b>	<b>Public Property</b>	<b>Unfounded</b>
Murder/ Non-Negligent Manslaughter	0	0	0	0
Negligent Manslaughter	0	0	0	0
Rape	1	1	0	0
Fondling	4	4	0	0
Statutory Rape	0	0	0	0
Incest	0	0	0	0
Robbery	0	0	0	0

Aggravated Assault	1	0	1	0
Burglary	1	0	0	0
Motor Vehicle Theft	0	0	1	0
Arson	0	0	0	0

**Arrests:**

Offense	On Campus	Residence Halls	Public Property	Unfounded
Weapon Possession	0	0	0	0
Drug Abuse Violations	0	0	5	0
Liquor Law Violations	0	0	0	0

**Disciplinary Actions/Referrals:**

Offense	On Campus	Residence Halls	Public Property	Unfounded
Weapon Possession	0	0	0	0
Drug Abuse Violations	81	81	0	0
Liquor Law Violations	251	251	0	0

**Offense (VAWA)\*\*:**

Offense	On Campus	Residence Halls	Public Property	Unfounded
Domestic Violence	0	0	0	0
Dating Violence	2	2	0	0
Stalking	1	0	0	0

**There were no hate crimes reported for 2014.**

\*\**(VAWA)-VIOLENCE AGAINST WOMEN REAUTHORIZATION ACT OF 2013 \*On Campus total includes Residence Hall incidents.*

Daily Crime and Fire Log Availability

The Manhattan College Daily Crime and Fire Log is available to the public. It is available for review in the public safety office located in Jasper Hall, Monday – Friday, 9 a.m. – 4:30 p.m.

**The Advisory Committee on Campus Safety will provide upon request all campus crime statistics as reported to the U.S. Department of Education. These are also available by searching for Manhattan College at <http://ope.ed.gov/campusafety/#/institution/list>. The Director of Public Safety is authorized to provide these statistics and can be contacted at 718-862-7240.**

## Telephone Numbers

Department	Phone	Contact
The Provost	(718) 862-7304	William C. Clyde, Ph.D.
Graduate Admissions and Information	(718) 862-7325	William J. Bisset, Jr.
Dean of Business	(718) 862-7440	Janet Rovenpor, Ph.D.
Dean of Education	(718) 862-7374	Karen Nicholson, Ph.D.
Dean of Engineering	(718) 862-7307	Timothy J. Ward, Ph.D., P.E.

## Directors of Graduate Programs

Department	Phone	Contact
MBA	(718) 862-7872	Marc Waldman, Ph. D
Counseling Programs	(718) 862-7497	Corine Fitzpatrick, Ph.D.
Instructional Design and Delivery	(718) 862-7147	Shawna Bu Shell, Ph.D.
School Building Leadership	(718) 862-7473	Sr. Remigia Kushner, Ph.D.
Special Education	(718) 862-7969	Elizabeth M. Kosky, Ed.D
Chemical Engineering	(718) 862-7185	Chien-Pin Chen, Ph D.
Civil Engineering	(718) 862-7172	Moujalli Hourani, D.Sc
Electrical & Computer Engineering	(718) 862-7153	George Giakos, Ph.D.
Environmental Engineering	(718) 862-7169	Robert Sharp, Ph.D.
Mechanical Engineering	(718) 862-7927	Bahman Litkouhi, Ph.D.
School of Continuing & Professional Studies	(718) 862-7870	Cheryl Harrison, Ed.D.

## Service Offices

Office	Phone
Admissions and Information	(718) 862-7325
Office of Student Financial Services	(718) 862-7100
Office of the Registrar	(718) 862-7914
Office of Financial Assistance	(718) 862-7381
Office of Commencement and Special Events	(718) 862-7918
International Student Advisor	(718) 862-7213
Director of Residence	(718) 862-7438
Bookstore	(718) 862-7249
Information Technology Services	(718) 862-7973